

MS4 Annual Report/Interim Progress Certification—2026

version 1.0

(Submission #: HQK-4SBZ-R14H3, version 1)

Details

Submission Alias LeRay MS4 Annual Report/Interim Progress Certification—2026
Originally Started By George Birth
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Status Draft

Form Input

MS4 Operator Information

Permit ID #:
NYR20A557

Municipality Name or Legal Entity Name
Town of LeRay

Report Preparer

Report Preparer Title	First and Last Name	Phone	Email
Stormwater Program Coordinator	Sarah Trick	315-782-2749	ERS@JeffersonCountySWCD.org

Part IV

Was the information in this section completed as part of a coalition/group?
Yes

MS4 General Permit Resources

Use the following webpages for more information on the permit and fact sheet:

[MS4 Permit Webpage](#)

[MS4 Toolbox](#)

SWMP Plan

Annually: Have the alternative implementation agreements in the SWMP Plan been updated? (Part IV.A.1.e.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

The Town is currently renegotiating their contract with BCA for their engineering services.

Annually: Has the SWMP been updated? (Part IV.B.3.)

Yes

Mapping

Annually: Has the comprehensive system mapping been updated? (Part IV.D.)

Yes

What tools are used to satisfy the comprehensive system mapping requirements? (e.g. paper maps, GIS, web mappers, etc.)

paper maps and tables, some GIS

Within three (3) years of the EDC: Has Phase I of the comprehensive mapping been completed? (Part IV.D.2.a.)

No

Please clarify the reason for selecting "No" for this item.

Item is not due this year; mapping has begun

Within five (5) years of the EDC: Has Phase II of the comprehensive mapping been completed? (Part IV.D.2.b.)

No

Please clarify the reason for selecting "No" for this item.

Item is not due this year

Legal Authority

Within three (3) years of the EDC: For newly designated MS4 Operators, has adequate legal authority been developed and implemented? (Part IV.E.)

Yes

Enforcement Tracking

This reporting year, how many enforcement actions were undertaken for illicit discharges (e.g. verbal warnings, citations, stop work orders)? (Part IV.F.2.)

0.0

This reporting year, how many enforcement actions were undertaken for construction sites (e.g. verbal warnings, citations, stop work orders)? (Part IV.F.2.)

NONE PROVIDED

This reporting year, how many enforcement actions were undertaken for post-construction SMPs (e.g. verbal warnings, citations, stop work orders)? (Part IV.F.2.)

0.0

Please enter any comments related to the questions in this section below:

Summary of Events and Corrective Actions:

Between June 21, 2024 and November 21, 2024, the ZEO conducted fourteen (14) site visits in response to observed site stabilization and MS4 compliance deficiencies. Verbal direction was provided to the contractor during these visits regarding corrective measures needed to achieve compliance.

On September 23, 2024, the Town issued a certified Notice of Violation to the property owner requiring compliance by October 10, 2024. The notice outlined deficiencies related to erosion and sediment control and required implementation of appropriate stabilization measures.

On November 21, 2024, the ZEO met onsite with the project engineer (BCA Engineering), property owner, and contractor to review ongoing deficiencies and coordinate corrective actions.

A subsequent ZEO site visit conducted December 7, 2024 found previously attempted corrective measures to be inadequate; the Town Engineer was notified for further technical review.

Engineering inspections conducted by BCA Engineering between December 12, 2024 and October 3, 2025 documented continued noncompliance with MS4 requirements, with conditions rated unsatisfactory during all inspections except June 2, 2025 (marginal).

On April 7, 2025, the contractor was contacted by the Town to request an updated timeline for implementation of required stabilization measures necessary to meet MS4 standards.

Enforcement proceedings initiated by the Town resulted in four (4) court adjournments between November 20, 2024 and July 9, 2025.

On October 8, 2025, the court ruled in favor of the Town and ordered compliance within forty-five (45) days. Required corrective actions were not completed within the court-ordered timeframe.

Due to ongoing noncompliance and winter weather conditions limiting site access, the Town Engineer was consulted regarding the development of a temporary stabilization plan. Implementation was not feasible at that time due to snow cover.

The Town Highway Department is scheduled to perform necessary stabilization measures in Spring 2026 to bring the site into MS4 compliance.

Part V

In Year 5: Has the SWMP Plan been evaluated? (Part V.C.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

Part VI**Which MCMs in this Part were completed as a coalition/group, if any?**

MCM 1

MCM 2

Minimum Control Measure 1

Within three (3) years of the EDC: Have the focus areas been identified? (Part VI.A.1.a.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

Within three (3) years of the EDC: Have the target audience(s) and associated pollutant generating activities been identified? (Part VI.A.1.b.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

Within three (3) years of the EDC: Have the education and outreach topics been identified and how the education and outreach topics will reduce the potential for pollutants explained? (Part VI.A.1.c.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

In Year 5: Has the method(s) used for distribution of educational messages been identified? (Part VI.A.2.a.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

In Year 5: Has one educational message been delivered to each target audience(s) for each focus area based on the education and outreach topic(s)? (Part VI.A.2.b.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

In Year 4 and Year 5: Have target audiences, focus areas, and/or education and outreach topics been updated? (Part VI.A.2.c.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

Please enter any comments related to the questions in this section below:

Educational events are still being held, including SW CARES- an educational program for fourth graders, a Rain barrel workshop, the Black River Trash Bash, soil media posts, and distribution of educational materials

Minimum Control Measure 2

Annually: Has an opportunity for public involvement/participation in the development and implementation of the SWMP been provided? (Part VI.B.1.a.)

Yes

What was the opportunity for public involvement/participation in the SWMP?

Reporting concerns about activities or behaviors observed

Public hearings or meetings

Coordination with other pre-existing public involvement/participation opportunities

Stewardship activities

Annually: Has the public been informed about the opportunity for their involvement in the development and implementation of the SWMP and how they can get involved? (Part VI.B.1.b.)

Yes

What is the method(s) used for distribution to inform the public of the opportunity for involvement?

Electronic materials (e.g., websites, email listservs)

Workshops or focus groups

Social Media (e.g., Facebook, Twitter, blogs)

Printed materials (e.g., mail inserts, brochures and newsletters)

Annually: Has an opportunity to review and comment on the publicly available SWMP Plan been provided? (Part VI.B.2.a.)

NONE PROVIDED

Annually: Has an opportunity to review and comment on the draft annual report been provided? (Part VI.B.2.b.i.)

NONE PROVIDED

Annually: Have the comments received on the SWMP Plan been summarized? (Part VI.B.2.c.i.)

NONE PROVIDED

Annually: Have the comments received on the draft annual report been summarized? (Part VI.B.2.c.i.)

NONE PROVIDED

Please enter any comments related to the questions in this section below:
These questions will be answered after the 30-day public comment period on the draft annual report

Minimum Control Measure 3

Within three (3) years of the EDC: Has an inventory of monitoring locations been developed? (Part VI.C.1.c.i.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.
Item not due this year, but mapping has begun

How many MS4 outfalls are on the inventory?

23

How many interconnections are on the inventory?

0

How many municipal facility intraconnections are on the inventory?

0

In Year 4 and Year 5: Has the monitoring location inventory been updated? (Part VI.C.1.c.ii.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.
Item not due this year

Within three (3) years of the EDC: Have monitoring locations been prioritized? (Part VI.C.1.d.i.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.
Item not due this year

In Year 4 and Year 5: Has the monitoring location prioritization been updated? (Part VI.C.1.d.iii.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item not due this year

Within two (2) years of the EDC: Has a monitoring locations inspection and sampling program been developed and implemented? (Part VI.C.1.e.)

Yes

In Year 5: Every five (5) years following the most recent inspection, have all the monitoring locations been inspected? (Part VI.C.1.e.i.a))

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item not due this year

In Year 5: Has training on the MS4 Operator's monitoring locations inspection and sampling procedures been provided? (Part VI.C.1.e.ii.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item not due this year, but staff have been trained

In Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received monitoring locations inspection and sampling training been updated? (Part VI.C.1.e.iii.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item not due this year, but those trained are listed in the SWMP

In Year 3, Year 4, and Year 5: Have the monitoring locations inspection and sampling procedures been updated? (Part VI.C.1.e.iv.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item not due this year

Within two (2) years of the EDC: Has an illicit discharge track down program been developed and implemented? (Part VI.C.2.)

Yes

In Year 5: Has training on the MS4 Operator's illicit discharge track down procedures prior to conducting illicit discharge track down been provided? (Part VI.C.2.b.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item not due this year, but staff have been trained

In Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received illicit discharge track down procedures training been updated? (Part VI.C.2.c.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item not due this year, but those trained are listed in the SWMP

In Year 3, Year 4, and Year 5: Have the illicit discharge track down procedures been reviewed and updated? (Part VI.C.2.d.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item not due this year

Within two (2) years of the EDC: Has an illicit discharge elimination program been developed and implemented? (Part VI.C.3.)

Yes

In Year 5: Has training on the MS4 Operator's illicit discharge elimination procedures prior to conducting illicit discharge elimination been provided? (Part VI.C.3.b.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item not due this year, but staff have been trained

In Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received illicit discharge elimination procedures training been updated? (Part VI.C.3.c.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item not due this year, but those trained are listed in the SWMP

In Year 3, Year 4, and Year 5: Have the illicit discharge elimination procedures been reviewed and updated? (Part VI.C.3.d.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item not due this year

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Minimum Control Measure 4

Within one (1) year of the EDC: Has a construction oversight program been developed and implemented? (Part VI.D.3)

Yes

In Year 5: Has training on the MS4 Operator's construction oversight procedures prior to conducting construction oversight been provided? (Part VI.D.3.b.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item not due this year, but staff have been trained

In Year 2, Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received construction oversight procedures training been updated? (Part VI.D.3.c.)

Yes

In Year 2, Year 3, Year 4, and Year 5: Have the construction oversight procedures been reviewed and updated? (Part VI.D.3.e.)

Yes

Annually: Has the inventory of construction sites been updated? (Part VI.D.4.b.)

Yes

How many construction sites are on the inventory?

7

Within one (1) year of the EDC: Have construction sites been prioritized? (Part VI.D.5.a.)

Yes

In Year 2, Year 3, Year 4, and Year 5: Has the construction site prioritization been updated? (Part VI.D.5.c.)

Yes

How many high priority construction sites are on the inventory?

3

Within three (3) years of the EDC: Have the individuals responsible for reviewing SWPPPs for acceptance received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity prior to conducting SWPPP reviews and/or approvals? (Part VI.D.6.a.i.)

Yes

Annually: Have the names, titles, and contact information for the individuals who have received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity, for individuals responsible for reviewing SWPPPs been updated? (Part VI.D.6.d.)

Yes

Are pre-construction meetings conducted prior to the commencement of construction activity? (Part VI.D.7.)

Yes

Within three (3) years of the EDC: Have the individuals responsible for construction site inspections received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity prior to conducting construction site inspections? (Part VI.D.8.a.i.)

Yes

Annually: Have all sites with construction activity identified in the inventory been inspected during active construction after the pre-construction meeting, or sooner if deficiencies are noted that require attention? (Part VI.D.8.c.)

Yes

Annually: Have the names, titles, and contact information for the individuals who have received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity, for individuals responsible for construction site inspections been updated? (Part VI.D.8.d.)

Yes

Are final construction site inspections conducted? (Part VI.D.9.)

Yes

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Minimum Control Measure 5

Annually: Has the inventory of post-construction SMPs been updated? (Part VI.E.2.c.)

Yes

How many post-construction SMPs are on the inventory?

0

Within five (5) years of the EDC: Have the required components been included in the post-construction SMP inventory? (Part VI.E.2.d.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

No SMPs were present on the inventory during this reporting period

Within one (1) year of the EDC: Has a post-construction SMP inspection and maintenance program been developed and implemented? (Part VI.E.4.)

Yes

Has each post-construction SMP identified in the inventory been inspected at the required frequency? (Part VI.E.4.a.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

There were no SMPs listed on the inventory during the reporting year.

In Year 5: Has training on the MS4 Operator's post-construction SMP inspection and maintenance procedures prior to conducting post-construction SMP inspection and maintenance been provided? (Part VI.E.4.b.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year but applicable staff have been trained

Annually: Have names, titles, and contact information for the individuals who have received post-construction SMP inspection and maintenance procedures training updated? (Part VI.E.4.c.)

Yes

In Year 2, Year 3, Year 4, and Year 5: Have the post-construction SMP inspection and maintenance procedures been reviewed and updated? (Part VI.E.4.d.)

Yes

Please enter any comments related to the questions in this section below:

Multiple SMPs were discovered via document review in early February 2026. They have now been added to the inventory, and inspections will occur at the required frequency.

Minimum Control Measure 6

Within three (3) years of the EDC: Have best management practices (BMPs) been incorporated into the municipal facility program and municipal operations program? (Part VI.F.1.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

Within three (3) years of the EDC: Has a municipal facility program been developed and implemented? (Part VI.F.2.a.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

In Year 5: Has training on the MS4 Operator's municipal facility procedures prior to conducting municipal facility procedures been provided? (Part VI.F.2.a.ii.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

In Year 4 and Year 5: Have the names, titles, and contact information for the individuals who have received municipal facility procedures training been updated? (Part VI.F.2.a.iii.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

In Year 4 and Year 5: Have the municipal facility procedures been updated? (Part VI.F.2.a.iv.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

Within two (2) years of the EDC: Has a municipal facility inventory been developed? (Part VI.F.2.b.i.)

Yes

How many municipal facilities are on the inventory?

1

In Year 3, Year 4, and Year 5: Has the municipal facility inventory been updated? (Part VI.F.2.b.ii.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

Within three (3) years of the EDC: Have the municipal facilities been prioritized? (Part VI.F.2.c.i.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

In Year 4 and Year 5: Has the municipal facility prioritization been updated? (Part VI.F.2.c.iii.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

Within five (5) years of the EDC: Has a municipal facility specific SWPPP for each high priority municipal facility been developed? (Part VI.F.2.d.i.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

In Year 5: Has all wet weather visual monitoring of the monitoring locations at all high priority municipal facilities been conducted? (Part VI.F.2.d.ii.a))

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

In Year 5: Has a comprehensive site assessment for each high priority municipal facility been completed? (Part VI.F.2.d.ii.c))

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

In Year 5: Has a comprehensive site assessment for each low priority municipal facility been completed? (Part VI.F.2.e.ii.c))

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

Within three (3) years of the EDC: Has a municipal operations program been developed? (Part VI.F.3.a.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

In Year 5: Has training on the MS4 Operator's municipal operations procedures prior to conducting municipal operations been provided? (Part VI.F.3.a.ii.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

In Year 4 and Year 5: Have the names, titles, and contact information for the individuals who have received municipal operations procedures training been updated? (Part VI.F.3.a.iii.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

In Year 4 and Year 5: Have the municipal operations procedures been reviewed and updated? (Part VI.F.3.a.iv.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

Within three (3) years of the EDC: Have catch basins in need of inspection been identified? (Part VI.F.3.c.i.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

Within three (3) years of the EDC: Has catch basin inspection information been inventoried? (Part VI.F.3.c.ii.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

In Year 5: Have all streets, bridges, parking lots, and right of ways been swept? (Part VI.F.3.d.i.a))

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year, but all applicable streets, bridges, parking lots, and right of ways are swept annually

Annually: Have all streets in business districts and commercial areas been swept? (Part VI.F.3.d.i.b))

Yes

Within five (5) years of the EDC: Have roads, bridges, parking lots, and right of way maintenance specific BMPs been implemented? (Part VI.F.3.d.ii.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

Within five (5) years of the EDC: Have winter road maintenance specific BMPs been implemented? (Part VI.F.3.d.iii.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Item is not due this year

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Part VIII

Does the MS4 Operator discharge to an impaired water listed in Appendix C of GP-0-24-001?

No

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Part IX

Does the MS4 Operator discharge to a TMDL listed in Table 3 of GP-0-24-001?

No

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Interim Progress Status

Interim Progress Resources

Use the following webpages for more information on the permit and fact sheet:

[MS4 Permit Webpage](#)

[MS4 Toolbox](#)

Have you reviewed compliance items due within three years of EDC?

Yes

Have you reviewed compliance items due within four years of EDC?

Yes

Have you reviewed compliance items due within five years of EDC?

Yes

Have you reviewed compliance items which need to be completed routinely (annually, every five (5) years, etc.)?

Yes

Please enter any comments related to the questions in this section.

NONE PROVIDED

Certification

The ranking elected official or Principal Executive Officer for the MS4 Operator will be signing the form.

Yes

As the Ranking Elected Official or Principal Executive Officer, please download the certification form using the link below. Complete and sign the certification. Then, upload the certification form to this Interim Progress Certification and/or Annual Report.

[Certification Form](#)

Attach completed certification form.

NONE PROVIDED

Comment

NONE PROVIDED