**Jefferson County Stormwater Coalition**

*Towns of LeRay, Rutland, Watertown*

*Villages of Black River, Brownville, Carthage, West Carthage*

*City of Watertown*

*Jefferson County*

Agenda

Thursday, June 26, 2025, 1 p.m.

Village of Black River Office

1. Roll Call
   1. Village of Brownville – Pat Conner, Mike Walrath
   2. Village of Black River – Eric Nier
   3. Town of Rutland – Claude Phelps
   4. Town of LeRay – Lee Carpenter
   5. Town of Watertown – Randy Vaas
   6. Village of Carthage – None
   7. Village of West Carthage – None
   8. City of Watertown – Meredith Griffin, Aaron Harvill
   9. Jefferson County – Samuel Wilson
   10. Jefferson County SWCD – George Birth, Sarah Trick, Katie Spaulding, Justin Bach
   11. NYSDEC – Emily Fell
   12. NYS Tug Hill Commission – Jillian Lee, Patrick Brady
2. Call to Order 1:02 pm by Chair Patrick O Conner
3. Approval of Minutes from March 13, 2025
   1. Motioned by Randy Vaas
   2. Seconded by Lee Carpenter
   3. All in favor, motion carried.
4. Treasurer’s Report
   1. Balance $103,445.73
   2. Village and city membership dues are due in August.
   3. Look into if CDs are possible for some of the money in the account.
      1. Ask coalition attorney to confirm if money can be put into CDs
      2. Nate (Town of LeRay) will look into it.
      3. Nate will draft a resolution to present to the coalition.
   4. Funds could go for contracting for grant applications
   5. County is taking care of vacuum truck maintenance services (so not a yearly fee)
5. Correspondence/Report of Secretary
   1. None
6. Report of Chairman
   1. None
7. Report of Committees
   1. Education/Outreach Committee
      1. Education and Outreach Committee meeting updates
         1. On track for all permit goals. By year 3, focus areas will need to be identified. Will talk more about that in the winter months.
8. New Business
   1. Jefferson County SWCD Water Quality BMP grant
      1. Grant will be released for BMPs (green infrastructure, culvert resizing, etc.) Max request amount: $20,000 with no match requirement
      2. Will be released August 1, 2025
   2. MS4 mapping grant application
      1. DEC grant available.
      2. Jefferson County SWCD’s labor rate is $65/hour. Completing the mapping would be $150,000 with no grant funding (to do the bare minimum with what the permit requires), which would cover the coalition except for the City of Watertown.
         1. This is required by the MS4 permit
         2. See the handout from Sarah
         3. Grant provides up to $400,000 in assistance.
         4. Match requirement of 10%, which would be $40,000 if asking for the maximum funding amount
         5. Permit mapping requirements must be completed within the next four years.
         6. Need a letter of support from each participating member (worth 20 points in grant application); >50% but missing even 1 drops category down to 10 points
            1. **All municipalities to provide a letter of support**

**Sarah has one drafted already.**

* + 1. Motion by Lee Carpenter to support Jefferson County SWCD in applying for the MS4 Mapping Grant on the coalition’s behalf, asking for up to the maximum funding amount with a 10% match to be provided by the coalition
       1. Seconded by Mike Walrath
       2. All in favor, motion carried.
    2. Motion by Lee Carpenter for Jefferson County SWCD to look for an outside contractor to handle field data collection and/or mapping needs as outlined in grant application
       1. Mike seconded
       2. All in favor, motion carried.
    3. **If anyone is a climate-smart community, please let Sarah know.** This may give us additional grant points.
    4. Grant is due July 31
    5. Jillian to reach out to towns and villages that weren’t here for letters of support
  1. MS4 Presentation for the September meeting
     1. **The next meeting on September 18 will include a presentation from DEC about MS4 permits. If you have anything specific you’d like to hear/ask about, please let Jillian know by Friday, July 18.**
  2. Funding Opportunities
     1. DEC Funding available through July 31st, (apply through the CFA), including [Water Quality Improvement Project](https://dec.ny.gov/get-involved/grant-applications/wqip-program) (WQIP) funding, and [Non-Agricultural Non-Point Source Planning grants](https://dec.ny.gov/get-involved/grant-applications/non-agricultural-nonpoint-source-planning-ms4-mapping-grant)
        1. Non-agricultural NPS planning grants can help support studies, design, feasibility, etc.
        2. WQIP – not-for-profits are eligible as well, 25% match required
     2. Great Lakes Commission [Great Lakes Stormwater Collaborative](https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.glc.org%2fwork%2fglsc&c=E,1,8nDxU6ZfiS1YCRVh0aYnX_aWFkPsWWEYVvvKr6QXDne3ZW69DSse-dj0HKNIjawyxEBiKBBmKzfVjV9e4lNsm8LYCM9RgcWCp79T2T6Vqk-pQDab&typo=1) updates
        1. Summer webinar series planned. [New Green Stormwater Infrastructure (GSI) impact HUB](https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fapp.gsiimpacthub.org%2f%3f_gl%3d1%2a1dxohx0%2a_ga%2aMTc2ODAyNjkxLjE3NDA0MDczNTI.%2a_ga_568YDVME3Y%2aczE3NTA3NzEwODYkbzYkZzEkdDE3NTA3NzEyMTIkajEkbDAkaDA.&c=E,1,7ZvyZo8nd3kyGMZFPzsO1O-UyrwYUknADz-EMr8Jdn8q_AGCTV--jxbauAQT9EZSnxstyMuV1Skq71vFtyrTr3906RP3pj_S41L9cB3Ht4gD0f9jdc9b9AY,&typo=1) resources and co-benefits calculator.
           1. Will give a monetized benefit for the co-benefit of other aspects of the project
     3. Partners at New York Sea Grant (NYSG) have developed an online [*Crosswalk* **tool**](https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fseagrant.sunysb.edu%2fcoastalcomm%2fpdfs%2fCCD-ClimateSmartCommunities-HowtoUse.pdf&c=E,1,lVRSnUrPAUgaqmrzg4F41jsj_EfyJmTIzk1f8wrvqm53gIhq2yh5dQ908K9lbvclT0nC670ImKPs1lCOI1yrVHBGPEMrGLsZ8A17U_Pfv8KLqw,,&typo=1). A webinar will be held on June 30th: <https://cornell.zoom.us/meeting/register/25YlJYcGQje8M3p-7xypWw#/registration>

1. Old Business
   1. Black River Initiative
      1. Upstate Freshwater Institute (UFI) presented on water quality results at the Black River Watershed Conference – all results came back with no red flags. Efforts in the Black River Watershed are yielding positive results and having a positive impact.
   2. State Stormwater General Permit requirements
      1. Outstanding reporting requirements
         1. Last year’s documents that still need to be collected
            1. **Rutland, Black River, and Town of Watertown – still have no construction oversight procedures signed or stormwater management practice inspections signed – Jefferson County SWCD needs a signed copy**
         2. **LeRay – SWCD needs you contract with your engineering firm for inclusion in the SWMP**
         3. Jefferson County SWCD is working on the three new policies required under this year’s section of the permit. Will be sent for review and signatures within the next 2 months.
   3. **Jefferson County SWCD needs the name and address of all municipal facilities as part of this year’s mapping requirements. Please send your list to Sarah.**
   4. Vacuum Truck shared services agreement
      1. Going well, they haven’t received a lot of calls to use the truck. Call Andy Crouse if it needs to be used. No issues with the truck.
2. Adjournment
   1. Motioned by Lee Carpenter
   2. Seconded by Randy Vaas
   3. All in favor, motion carried

**NEXT MEETING Thursday, September 18, 1:00 pm**