**Jefferson County Stormwater Coalition**

*Towns of LeRay, Rutland, Watertown*

*Villages of Black River, Brownville, Carthage, West Carthage*

*City of Watertown*

*Jefferson County*

Draft Meeting Minutes

Thursday, March 13, 2025, 1 p.m.

Village of Black River Office

1. Roll Call
   1. Village of Brownville – Pat Conner, Steve Mott
   2. Village of Black River – None
   3. Town of Rutland – None
   4. Town of LeRay – Lee Carpenter
   5. Town of Watertown – Randy Vaas
   6. Village of Carthage – None
   7. Village of West Carthage – Pete Crump
   8. City of Watertown – Meredith Griffin, Aaron Harvill
   9. Jefferson County – Mike Montigelli, Andy Makuch, Samuel Wilson
   10. Jefferson County SWCD – George Birth
   11. NYSDEC – Matt Duffany, Patrick Brown, Brian Boyer
   12. NYS Tug Hill Commission – Jillian Lee
2. Call to Order 1:00 pm by Chair Patrick O Conner
3. Approval of Minutes from January 9, 2025
   1. Motioned by Lee Carpenter
   2. Seconded by Steve
   3. All in favor, motion carried.
4. Treasurer’s Report
   1. Lee provided: Everyone made the 2025 payment
   2. The stormwater account has a total of $103,445.73
   3. Village and city dues are due in August.
   4. May have a bill from the County in December
   5. Sweeper
      1. Mike Montigelli will ask if county is owed anything.
      2. Coalition members will pay no fees for sweeper use or storage.
   6. Options for money: Have SWCD finish paperwork for towns and villages that haven’t completed paperwork yet.
      1. Motioned by Lee Carpenter
      2. Seconded by Randy
      3. All in favor, motion carried.
5. Correspondence/Report of Secretary
   1. Black River Watershed Conference in June 2025
6. Report of Chairman
   1. None
7. Report of Committees
   1. Education/Outreach Committee
      1. Education and Outreach Committee meeting updates
         1. None
8. New Business
   1. 2025 Elections: Secretary
      1. Motioned for Dave Leonard, Mayor of Black River by Lee Carpenter.
      2. Seconded by Pete Crump
      3. All in favor, motion carried.
   2. Schedule out 2025 meetings
      1. June 26
      2. September 18
      3. December 18
   3. Draft annual reports released for public comment – due April 1, 2025
      1. Reports are located on the website (<https://jcnystormwater.com/>), satisfaction with permit, this gives the public a chance to comment
      2. A certification page will go along with those
         1. Black River and Carthage signatures are needed
9. Old Business
   1. Black River Initiative
      1. Town of Rutland – Junkyard – Lee spoke with DEC about the site, which is next to Felts Mills Creek
         1. Logan Eddy – Town of Rutland Supervisor to contact (315-771-0061)
   2. State Stormwater General Permit requirements
      1. Outstanding reporting requirements
      2. Black River and LeRay post-construction, Rutland and Town of Watertown construction permits needed (Ask Sarah Trick for more information)
   3. Vacuum Truck shared services agreement
      1. County reimbursement
      2. May work on a short services agreement
      3. The truck will be brought out on April 1 for maintenance. Scheduling will start the week of April 14.
         1. Get ahold of Andy or Jim to schedule
   4. Missing signatures on agreement with the Coalition
      1. Currently have Jefferson County, LeRay, Brownville, and Carthage
   5. Look into tree grants
      1. Community Reforestation (CoRe) Grant Program: <https://dec.ny.gov/nature/forests-trees/urban-and-community-forestry/managing-your-community-forest/urban-community-forestry-grants>
         1. This grant just closed on March 12. Unsure if another round will open.
   6. DEC introduced themselves – Matt Duffany, Brian Boyer, Patrick Brown
      1. Coalition members can reach out with concerns or comments
      2. Matt reached out to the Central Office to have someone come out and provide more expertise to the Coalition
      3. Contact information:
      4. Matthew W. Duffany, P.E. | Regional Water Engineer, Region 6 | New York State Department of Environmental Conservation P: (315) 785-2513   
         E: [matthew.duffany@dec.ny.gov](mailto:matthew.duffany@dec.ny.gov)
      5. Brian Boyer: [brian.boyer@dec.ny.gov](mailto:brian.boyer@dec.ny.gov)
      6. Patrick Brown: [patrick.brown@dec.ny.gov](mailto:patrick.brown@dec.ny.gov)
   7. Reach out to Brookfield Power to see what they can help out with financially
      1. Invite them to a meeting
      2. John Elmer
      3. Lee to contact John
10. Adjournment
    1. Motioned by Mike Montigelli
    2. Seconded by Lee Carpenter
    3. All in favor, motion carried

**NEXT MEETING: June 26, 2025 at 1:00 PM**