

JEFFERSON COUNTY STORMWATER COALITION

*Towns of LeRay, Rutland, Watertown
Villages of Black River, Brownville, Carthage, West Carthage
City of Watertown
Jefferson County*

Draft Minutes by Jennifer Harvill
Thursday, September 14, 2023, 1 p.m.
Village of Black River Office

1. Roll Call
 - V. Brownville – Mike Walrath, Pat Connor**
 - Black River – Francis Dishaw**
 - Rutland – None
 - Leray – Jessica Jenack**
 - Town of Watertown – Randy Vaas**
 - Carthage - None
 - West Carthage - None
 - City of Watertown – None
 - Jefferson County – None
 - Jefferson County Planning – Samuel Wilson, Andy Nevin**
 - Jefferson County SWCD – George Birth
 - NYSDEC Great Lakes Program – Emily Fell
 - NYS Tug Hill Commission – Jennifer Harvill, Kaitlyn Valdez (intern)
2. Call to Order by Patrick
 - a. 1:03 pm
3. Approval of Minutes from June 14, 2023.
 - a. Motion by Andy.
 - b. Second by Mike Walruth.
 - c. No opposition, motion carried.
4. Treasurer’s Report – Provided by Jessica
 - a. Bills to towns have been sent out.
 - b. Motion by Randy to approve the treasurer’s report.
 - c. Second by Andy Nevin
 - d. No opposition, motion carried.
5. Correspondence/Report of Secretary
 - a. Andy has a question on the Intermunicipal Agreement
 - i. Fee discrepancy.
 - ii. The issue will be covered in new business.
6. Report of Chairman
 - a. None.

7. Report of Committees

- a. Education/Outreach Committee - Emily
 - i. Black River Watershed Conference
 - 1. Patrick thought it was excellent.
 - 2. Emily asked about topics for the future.
 - ii. Black River initiative newsletter articles are being solicited.
 - 1. Gabriel will be taking the lead on the newsletter.
 - iii. A Tree Watertown planting event will be on November 4th at Case Middle School/Watertown HS.
 - iv. George talked about the Jefferson County SWCD's rain barrel workshop. It will be held in the second week in October. The first 20 registrants will get a free rain barrel.
 - 1. A resiliency workshop is being arranged, more details to come. It will be some time in November.

8. New Business

- a. Annual reports are due June 1. The reporting year ended March 9.
 - i. Turned in by George, on time, open to suggestions on report format, everyone seemed to like the current format.
- b. Intermunicipal Agreement renewal
 - i. Patrick asked for questions, concerns, or comments.
 - ii. Jessica asked about the agreement with Jefferson County SWCD
 - 1. Their agreement is \$25,0000 annually.
 - 2. The budget will not be reached this year, but they expect to reach that in future years.
 - iii. Jessica motioned to keep the membership fee at \$500 for the yearly contract.
 - a. Seconded by Mike W.
 - b. No oppositions, motion carried.
 - c. The group agreed that the fee will be reviewed annually.

9. Old Business

- a. 2022 Jefferson County SWCD proposal – outstanding municipal approvals
 - i. Village of Brownville
 - ii. Village of Carthage
- b. Street sweeper/vacuum truck purchase
 - i. George reported it's been ordered by the Highway Department.
- c. Coalition website updates
 - i. George reported updates are ongoing.
- d. IDDE Training Videos
 - i. Village of Brownville/SWCD – George has been busy with field season.
- e. Black River Watershed Conference attendance reimbursements
 - i. Previously there was a motion that the coalition would reimburse the people that went to the BRWC. For the \$45 reimbursement, submit receipts to the stormwater coalition.
 - ii. George will send a reminder email to the coalition to remind them to send receipts to Jessica.

10. Adjournment

- a. Motion by Randy.
- b. Second by Frank.
- c. No oppositions, motion carried.

NEXT MEETING – December 21, 2023 at 1:00 pm