

JEFFERSON COUNTY STORMWATER COALITION

*Towns of LeRay, Rutland, Watertown
Villages of Black River, Brownville, Carthage, West Carthage
City of Watertown
Jefferson County*

Thursday, December 22, 2022, 3 p.m.

Village of Black River Office

1. Roll Call
 - Brownville – Steve Mott, Pat Connor, Mike Walrath
 - Black River – Frank Dishaw
 - Rutland – Gary Eddy
 - City of Watertown- Seth Bailey
 - LeRay – Jessica Jenack, Lee Carpenter
 - Carthage – Mark Roberts
 - West Carthage – Pete Crump Jr., Brandon Chaffee
 - Town of Watertown – none
 - Jefferson County - none
 - Jefferson County SWCD – George Birth, Patrick Crast
 - NYSDEC Great Lakes Program - Emily Fell
 - Tug Hill Commission- Katie Malinowski, Gabriel Yerdon
2. Call to Order: Pat called the meeting to order at 3pm. A quorum was present.
3. Approval of Minutes from September 15, 2022. Jessica made a motion to approve as written, Steve seconded. Motion carried.
4. Treasurer’s Report: Jessica reported that the current account balance is \$170,306.64. Members were mistakenly charged \$1,000 for their 2022 dues, but the coalition had approved reducing dues to \$500. All members will apply the extra \$500 to their 2023 dues, except the City of Watertown, which will be refunded \$500 and then charge separately for 2023 dues. Frank made a motion to accept the treasurer’s report, seconded by Peter, and motion carried.
5. Correspondence/Report of Secretary: No correspondence to report.
6. Report of Chairman: No chairman report.
7. Report of Committees
 - a. Education/Outreach Committee: Emily will share the Black River Initiative newsletter at the next meeting. The JCSWCD’s fourth grade education program, Storm Water, Carbon Awareness, Reforestation Education for Students (SW CARES) is expanding to more schools in Jefferson County. Katie announced the Black River Watershed Conference will be held on Wednesday, June 14, 2023, likely at Zero Dock Street in Carthage. Steve made a motion for the coalition to cover registration fees for any members who attend. Mike seconded, motion carried.
8. New Business

- a. 2023 Officers
 - i. Chair: Pat Connor
 - 1. Motion to nominate Pat Connor for chair made by Steve, seconded by Mike, and carried.
 - ii. Vice chair: Logan Eddy
 - 1. Motion to nominate Logan Eddy for vice-chair made by Peter, seconded by Gary, and carried.
 - iii. Secretary: Randy Vaas
 - 1. Motion to nominate Randy Vaas as secretary was made by Peter, seconded by Gary, and carried.
 - iv. Treasurer: Town of LeRay (Nathan Tousant/Jessica Jenack)
 - 1. Motion to nominate the Town of LeRay (Nathan/Jessica) as treasurer was made by Peter, seconded by Mark, and carried.
- b. Erosion and sediment control training is being offered March 9th by the JCSWCD, location TBD. This is a 4-hour course, good for 3 years. The cost is much less than the usual \$150 - \$200 per person cost and is free for coalition members.
- c. The JCSWCD presented a bill for \$16,625.07 for their 2022 services to the coalition. Mark made a motion to approve payment of the bill for \$16,625.07, seconded by Mike, and carried.
- d. The coalition's website (<https://jcnystormwater.com/>) has been updated with available annual reports, local laws, minutes, interactive map, minimum control measure information and forms, and more. Take a look! George has also distributed new thumb drives this year with forms and information to all the coordinators. 2021 annual reports from Rutland, Brownville and West Carthage are needed so they can be uploaded.
- e. Pat Crast explained that coalition members must document outfalls within their MS4 boundary, not outside their boundary. This particularly applies to the towns and the county, as they have sections within the MS4 boundaries and sections outside. The villages and city fall within the MS4 boundary in their entirety. Pat suggested the coalition purchase two IDDE training videos, good housekeeping training, in order to be better prepared for audits. Peter made a motion to purchase the two IDDE training videos for \$500 each, Gary seconded, motion carried.
- f. Lee Carpenter expressed frustration with the slow progress on the street sweeper, and the lack of manpower that municipalities have to deal with the book keeping and logistics around stormwater. Emily Fell suggested the coalition could hire a grant writer.
 - i. Peter and Lee support the idea of hiring a shared employee to help municipalities with stormwater documentation requirements. Frank noted that Les has had to ask the Black River village board for assistance with paperwork requirements.
 - ii. Pat Crast questioned if the employee cost would be shared evenly. He also noted that when finalized, the new DEC permit will likely be electronic, which could create more issues with recordkeeping by municipalities. There is also monitoring of installed practices that needs to happen. Note that George does SWPP review if there is no structural component to the practice.
 - iii. There was a motion to put together a request for proposals (RFP) for a stormwater management coordinator made by Peter, seconded by Frank, and carried.
- g. 2023 Meeting Calendar - Meetings will take place at 3 p.m. on Thursdays: March 16, June 15, September 21, December 21

9. Old Business

- a. 2022 Jefferson County SWCD proposal – outstanding municipal approvals
 - i. Carthage, Brownville, and Rutland have not yet submitted completed signature pages for the proposal. Carthage planned to approve at their board meeting earlier this week. Brownville and Rutland will follow-up.
- b. Vacuum Truck: There was additional discussion about the vacuum truck. Katie will reach out to Andy Nevin at county planning for follow-up.
- c. Pat Crast warned of imminent EPA Violation Letters if municipalities do not keep up on their stormwater bookkeeping. Pat noted that Chemung County, which has a very similar stormwater coalition to us, has had 46 audits since 2010.

10. Adjournment: Mark made a motion to adjourn at 4:05. Frank seconded, motion carried.

NEXT MEETING March 16, 2023, 3:00 p.m., Village of Black River offices