

JEFFERSON COUNTY STORMWATER COALITION

*Towns of LeRay, Rutland, Watertown
Villages of Black River, Brownville, Carthage, West Carthage
City of Watertown
Jefferson County*

Minutes

March 17, 2022, 1 pm

Village of Black River Office

1. Roll Call

Katie Malinowski (THC), Patrick Crast (JCSWCD), Patricia Shulenburg (THC), Rhonda Redder (JCSWCD), Andy Nevin (Jefferson County Planning), Jim Lawrence (Jefferson County Highway), Les Williams (Village of Black River), Vicky Murphy (City of Watertown), Jessica Jenack (Town of LeRay)

2. Call to Order

No quorum, no Call to Order

3. Approval of Minutes from December 16, 2021

No quorum, therefore, no Approval of Minutes

4. Treasurer's Report

As of March 10, 2022, the JCSWC account balance is \$165,305.64. On January 1st, annual dues were mailed to Jefferson County and the towns of Rutland, Watertown, and LeRay. All invoiced municipalities have paid their 2022 annual dues. Annual dues for the City of Watertown and participating villages will be mailed on August 1, 2022.

5. Correspondence/Report of Secretary

Secretary not present, no updates currently.

6. Report of Chairman

Chairman not present, no updates currently.

7. Report of Committees

a. Education/Outreach Committee

Upcoming stormwater training events:

- May 5/3-5/5 State Floodplain and Stormwater Managers Association/NY Water Environment Association Annual Conference, Location: The Landing Hotel, Schenectady, Registration details: [Our Events - New York State Floodplain and Stormwater Managers \(nyfloods.org\)](#), Draft Conference Schedule: [Full Conference Brochure 501871376.pdf](#)

- Stormwater Training and certification opportunities that are endorsed by DEC to gain certification for inspecting construction projects and stormwater control practices are available at: <https://www.dec.ny.gov/chemical/8699.html>

Upcoming events for the coalition to offer opportunities for education and outreach:

- 4.29 & 4.30.2022 Tree Watertown Annual Arbor Day ceremonial tree planting and Volunteer event contact mdemarco@watertown-ny.gov
- 5.7.2022 I Love My Park Day at Black River Trail: <https://www.ptny.org/events/i-love-my-park-day> contact Adam Hanson at adam.hanson@parks.ny.gov
- 6.8.2022 Black River Watershed Conference to be held at 3 Willows Events Center, Lyons Falls contact patricia@tughill.org

8. New Business

- a. 2022 Jefferson County SWCD proposal/service agreement (We will need to take a formal vote at next meeting, but overall member organizations seemed in favor of the proposal.)

2022-2025 Service Agreement between: JC SW Coalition and JCSWCD

SWCD will provide the following services:

- Update the SWMP for the Coalition
- Update Coalition of new permit changes
- Update the Stormwater website and host
- Update stormwater outfall, sewer-shed, and sewer system maps
- Develop a SWMP for the County
- Train new coordinators for each municipality
- Assist municipalities with outfall monitoring and GIS updates to attribute tables
- Assist with the Annual Report
- SWPPP and NOI review assistance
- Review documentation and record keeping for swppp's
- Education and outreach assistance (MS4 educational components of permit)
- Acting Stormwater coordinator for the coalition
- 4 Hr. E&SC training for municipalities in the coalition
- Assist with design of GI practices for municipalities in the coalition

Proposed compensation to the district: \$25,000 Annually for 3 years (2022,2023,2024).

Review hours annually and at the end of the three years and determine new compensation and workload.

SWCD has hired an employee with a Civil Engineering degree, and multiple years' experience with E&SC and Storm Water. Further, the employee will earn CPESC, CPMSW certificates and teach the 4-hr. course for the municipalities.

b. Draft Statewide Permit Changes – Comment as a Coalition?

Comments are due 3/22, and many NYS Stormwater Coalition organizations have put together letters reflecting thoughts on permit changes. The Coalition will not submit comments at this time; however, THC will circulate NYS Coalition comments.

c. Funding Opportunities

Great Lakes Sediment and Nutrient Reduction Program funding is available for stormwater projects with applications due by April 22nd. More information is available at: <https://www.glc.org/work/sediment/apply-2022>

d. Other

Patrick (JCSWCD) Update: 2015 JCSWCD helped to develop the current Stormwater Management Plan. To be compliant with the new MS4 permit, each municipality will have to redesignate a coordinator as most of the initial municipal coordinators have moved on. NYS was sued by the EPA because they weren't regulating the implementation of the MS4 permit actions. Under the new permit, there will be new activities for mapping, reporting, inspecting, education, and interim and final reports. For example, changes to the new draft permit include that the coalition/town must inspect, and map all catch basins.

The new MS4 Draft plan is anticipated to be adopted at some time this year. We have an opportunity to come together as a coalition to become compliant with the new permit with the help of the JCSWCD.

With turnover of coordinators, we will likely have to start back over, complete new mapping, and train new coordinators. George Berth is a new staff member for JCSWCD, has an engineering background, and can oversee mapping and permit compliance activities. As a coalition, we can develop a service agreement (above) for JCSWCD/George to map all outfalls, catch basins, fuel storage etc. for any facilities within the coalition, and complete activities/reporting for compliance of the permit. Each town/village will need to designate local coordinator with JCSWCD as the lead coordinator. It is important to remember that each town/village will need to comply with the permit, or the entire coalition may fail an audit.

Do we want to fund JCSWCD to implement the permit obligations? We will likely need to vote at the next stormwater coalition meeting.

For more information on the MS4 draft permit changes watch the [Draft MS4 Permit Webinar](#), or review the [Draft Fact Sheet NYSDEC SPDES General Permit](#)

It is recommended that each town/village bring this information to the town boards, and funding for the JCSWCD Coordinator will come from the Jefferson County Stormwater Coalition dues. Members of the

coalition also noted that there is trouble with outsourcing compliance in a separate contract (ex. An engineering firm can't review their own project) and that is a great idea to have an internal PE to coordinate implementation of the MS4 permit.

Census update will come out in the fall.

9. Old Business

a. CFA Application – Vacuum Truck

Jefferson County has received \$325,000 from a NYSDEC WQIP grant to purchase a vacuum truck and sweeper. They are currently interviewing vendors and can contract a bid for an operator. Streets need to be swept/vacuumed twice a year for MS4 permit compliance. There will be costs for maintenance, and training etc., and this will be available for the towns/villages for a fee.

10. Adjournment

NEXT MEETING April 12, 12:30 PM

The Coalition voted to have a networking lunch before 1 PM meeting