

**Jefferson County Stormwater Coalition Meeting**  
**Village of Black River**  
**1:00-2:00 P.M.**  
**July 15, 2015**

**1. Roll Call**

Town of LeRay – Mark Capone  
Town of Rutland –  
Town of Watertown – Joel Bartlett  
Village of Black River – Kristin Burroughs, Kathie Montigelli, Lee Carpenter, Steve Lillie  
Village of Brownville – Brenda McConnell, Bill Pickett  
Village of Carthage – Sarah Bullock  
Village of Dexter –  
Village of West Carthage – Scott Burto  
City of Watertown – Mike Sligar  
Jefferson County -  
Jefferson County Planning – Jennifer Voss, Andy Nevin  
Jefferson County Soil & Water Conservation District – Christine Watkins, Pat Crast  
Tug Hill Commission – Kathy Amyot, Katie Malinowski, Phil Street

**2. Call To Order**

Scott Burto called the meeting to order at 1:02 pm

**3. Approval of Minutes from May 20, 2015**

***Lee Carpenter made a motion to approve the minutes from May 20 2015. Joel Bartlett seconded. Motion carried.***

**4. Treasurer's Report**

Mark reported that there have been no changes since last meeting. He will send everyone an email with excel worksheets attached, to keep track of daily activities and grant match. Please call him with any questions. Mark is also asking for quarterly submission to go with their reporting to DEC. March 1, 2014 is the start date for the grant, and the contract goes through 2019. The Town did just receive a \$25,000 advance.

***Lee Carpenter made a motion to accept the financial report as read, subject to audit. Joel Bartlett seconded. Motion carried.***

**5. Correspondence/Report of Secretary**

Katie introduced Sarah Bullock. She will finish out the remainder of John McHugh's term, which expires at the end of 2015.

**6. Report of Chairman**

No report.

**7. Report of Committees**

Chris reported that the program coordinators met before the Coalition meeting, it was the second of these meetings held to start chipping away at various requirements.

## 8. New Business

### a. Charge Standard Meeting Date/Time

Due to the conflict with the monthly highway superintendents meeting (3<sup>rd</sup> Wednesday) and the desire to schedule program coordinators meetings directly before Coalition meetings, **Mark Capone made a motion to change the standard meeting date and time to the second Wednesday of the month at 1 pm. Lee Carpenter seconded. Motion carried.**

## 9. Old Business

### a. Local Laws

Phil Street provided attendees with a handout, including a checklist, regarding the local law requirements for the MS4 communities. If all the municipalities email their zoning and subdivision laws to Katie, Andy or Phil, we will review and provide specific recommendations, as well as tweak the model law. Municipalities will have to pass an illicit discharge law as well.

There was some discussion regarding who enforces the laws once in place – DEC or the local code enforcement/zoning enforcement officer? Katie will contact Steve & Kate, and ask them to attend the next Coalition meeting to clarify.

### b. U.S. Forest Service grant

Chris was happy to report that she received notification that the Jefferson County SWCD has received the \$169,500 Forest Service grant for tree plantings and rain gardens. She is just starting to work through the contract paperwork and will have more information at the next meeting. The contract start date will be October 1, and she is hoping to build one of the raingardens this fall.

## 10. Payment of Vouchers

None submitted

## 11. Comments from the Public

No comments from the public.

## 12. Adjournment

**Mike Sligar made a motion to adjourn at 1:30 pm. Joel Bartlett seconded. Motion carried.**

**Next meeting September 9, 2015 at 1 pm, Village of Black River offices.  
The Stormwater Program Coordinators will meet at 11:30 am, same location, with lunch provided.**