

Jefferson County Stormwater Coalition Meeting
Village of Black River
1:00-2:00 P.M.
May 20, 2015

1. Roll Call

Town of LeRay – Ron Taylor
Town of Rutland – Mike Gillette
Town of Watertown – David Prosser
Village of Black River – Kristin Burroughs
Village of Brownville –
Village of Carthage – John McHugh
Village of Dexter – James Eves
Village of West Carthage –
City of Watertown – Mike Sligar
Jefferson County -
Jefferson County Planning – Jennifer Voss, Andy Nevin
Jefferson County Soil & Water Conservation District – Christine Watkins, Pat Crast, Anna Valentine
Tug Hill Commission – Kathy Amyot, Katie Malinowski

2. Call To Order

John McHugh called the meeting to order at 1:05 pm

3. Approval of Minutes from March 18, 2015

David Prosser made a motion to approve the minutes from March 18, 2015. Mike Gillette seconded. Motion carried.

4. Treasurer's Report

Ron Taylor read a summary of the treasurer's report as submitted by Mark Capone (on vacation), showing a cash balance of \$38,237.87 in the Coalition's account. Jefferson County and the T/LeRay, Watertown & Rutland have each paid the dues for 2015; therefore, membership revenue is at \$17,500. As there are no expenditures for this period, the total expenditures remain at \$10,686.72. Ron stated that Mark has submitted the required paperwork associated with the \$100,000 grant as well as a voucher for \$25,000 advance. In addition, Mark is developing a spreadsheet to track staffing hours that are directed to developing and complying with the MS4 to document the local match.

Mike Sligar made a motion to accept the financial report as read, subject to audit. Dave Prosser seconded. Motion carried.

5. Correspondence/Report of Secretary

No report.

6. Report of Chairman

Due to the absence of the Chair, there is no report.

7. Report of Committees

- Chris stated the final annual report will be uploaded to the website along with a brief power point on May 29. A final copy of the annual report will be e-mailed to each municipality for their files. A request for signature pages of the report has been disseminated to members and need to be at JCSWCD no later than May 28th for submission by the 29th to be received by the June 1st deadline.
- Chris reported the JCSWCD will be presenting information at the Black River Watershed Conference on June 3rd as part of the required education component of the MS4 Plan. They held a 4-hour Sediment and Erosion Control workshop on March 24 at the Italian American Civic Association in Watertown and presented a session on Stormwater at the Local Government Conference on March 26.
- Beginning in June, JCSWCD will be coordinating a monthly meeting involving the program coordinator/s from each municipality to work on implementing the MS4 Plan during the 2nd year. For the 2015 annual report, the goal will be for each municipality to do monthly reporting which will be collated at the end of the year and submitted to JCSWCD to make putting together the end of year report easier. DEC has also developed an electronic format for the stormwater management plans that will help generate reports.
- Chris stated she will coordinate with the Tug Hill Commission and Jefferson County Planning Department to address local laws associated with each participating municipality.
- In addition, Chris requested the contact information of the DPW Superintendent before they leave today and reported that she is exploring opportunities for funding through the recent CFA announcement – i.e. Local Government Efficiency Grant (LGEG) or Water Quality Improvement Program (WQIP). She stated that she has not heard anything from the US Forest Service Grant on the coalition's request for \$165,900 to plant trees in each municipality and construct 3 demonstration rain gardens.

8. New Business

None

9. Old Business

None

10. Payment of Vouchers

None submitted

11. Comments from the Public

No comments from the public.

12. Adjournment

Mike Gillette made a motion to adjourn at 1:25 pm. Mike Sligar seconded. Motion carried.

Next meeting July 17, 2015 at 1 pm, Village of Black River offices.