

**Jefferson County Stormwater Coalition Meeting  
Village of Black River  
1:00-2:00 P.M.  
January 21, 2015**

**1. Roll Call**

Town of LeRay – Mark Capone  
Town of Rutland – Mike Gillette  
Town of Watertown –David Prosser  
Village of Black River – Kathie Montigelli, Kristin Burroughs  
Village of Brownville – Brenda McConnell, Pat Connor  
Village of Carthage – Wayne McIlroy, John McHugh  
Village of Dexter – James Eves  
Village of West Carthage – Scott Burto, Ron Blinebry  
City of Watertown – Mike Sligar, Sharon Addison  
Jefferson County Planning – Andy Nevin, Jennifer Voss  
Jefferson County Soil & Water Conservation District – Christine Watkins  
Tug Hill Commission – Kathy Amyot, Katie Malinowski

**2. Call To Order**

***Scott Burto made a motion to call the meeting to order at 1 pm. John McHugh seconded. Motion carried.***

**3. Approval of Minutes from December 4, 2014**

***David Prosser made a motion to approve the minutes from December 4, 2014. Brenda McConnell seconded. Motion carried.***

**4. Treasurer's Report**

Mark Capone distributed a treasurer's report, showing a balance of \$31,424.59 in the Coalition's account. There are two outstanding bills, one to Jefferson County SWCD for \$10,255, and one to Town of LeRay for \$351.72 for reimbursement of attorney's fees and public notice cost.

***John McHugh made a motion to accept the financial report as presented, subject to audit, and to approve payment of the outstanding bills. Pat Connor seconded. Motion carried.***

**5. Correspondence/Report of Secretary**

Katie Malinowski shared the Coalition's new website address, [www.jcnystormwater.com](http://www.jcnystormwater.com). She also reminded the group of the 2015 stormwater training being offered by Central NY Regional Planning and

Development Board. One comment on the website is that the color of the text makes it difficult to read. Chris will look into changing that.

## **6. Report of Chairman**

No report.

## **7. Report of Committees**

No report.

## **8. New Business**

### **a. Local Government Efficiency Grant**

Scott suggested that the Coalition consider applying for an LGE grant in the upcoming 2015 CFA round, likely due in July/August. It could fund some of the common items that will be necessary for municipalities to implement as a result of the forthcoming Stormwater Implementation Plans. A committee will be developed at the March meeting, to report back to the coalition at its annual meeting in May.

## **9. Old Business**

### **a. Election of Secretary**

***Mark Capone made a motion to nominate Dave Prosser Secretary of the Stormwater Coalition. Mike Gillette seconded. Motion carried.***

### **b. Jefferson County official representative**

Jen Voss reported that Jefferson County has not taken any official action to finalize their official representative. Scott will follow up with administration.

### **c. 2015 Coalition Budget**

Mark Capone presented the 2015 Coalition Budget. It is likely that there will be no reimbursements for the WQIP grant until 2016. In that case, expenditures will be made from membership fees and fund balance, with the grant to reimburse all eligible expenses once paperwork is complete.

***James Eves made a motion to approve the budget as presented. John McHugh seconded. Motion carried.***

## **10. Payment of Vouchers**

Taken care of with treasurer's report.

Chris asked municipalities how they already reach out to their citizens, as she would like to piggy-back education and outreach activities with existing information channels. Jefferson County SWCD will be presenting at the March 26 Local Government Conference, and will have their Em River model at their booth. Plans are to work with Highway Departments/DPWs this spring on best practices/housekeeping issues, as well as to hire an intern this summer to assist with field work. Chris also noted that she has stormdrain stenciling kits available for all the municipalities, and hopes to identify some volunteer groups to take the load off municipal employees. Thompson Park Zoo may be a good venue for outreach materials. Jim Eves suggested that John Moore at WWNY is always looking for series to feature on the news, and stormwater could be a good topic. Katie and Chris plan to meet soon to discuss the details on several education/outreach activities and if anyone would like to join please let them know.

Scott suggested working with local high schools where community service hours are needed. Also, if any municipality needs more information or a presentation for their full board, please let Chris know.

#### **11. Comments from the Public**

None.

#### **12. Adjournment**

***Mark Capone made a motion to adjourn at 1:45 pm. Scott Burto seconded. Motion carried.***

**Next meeting March 18, 2015 at 1 pm, Village of Black River offices.**